

SCEP CENTRE Society (Regina)

Early Intervention & Training Services

1968-2024



Annual Report 2023-2024

Presented November 26, 2024

The Logo of SCEP CENTRE Society (Regina)

The official logo of SCEP CENTRE Society (Regina) consists of two stylized figures in solid blue colour on a white background edged by a fine blue line.

The frame with rounded corners represents the safe environment at SCEP CENTRE. Inside the frame a child seeks to reach an adult. The adult makes herself available at the child's level. Adult and child communicate with outstretched hands.

The logo is the property of the Society.

Elisabeth P. Brandt, Ph.D.

TABLE OF CONTENTS

Tribute to SCEP's Founder & Past Executive Director	2
Statements of Vision, Mission and Values	3
SCEP CENTRE Society (Regina) Board of Directors	4
SCEP CENTRE Staff	5
Agenda for the Annual Meeting November 26, 2024	6
Minutes of the Annual Meeting November 20, 2023	7
President's Report	10
Executive Director's Report	13
Hearts and Home Campaign	15
Executive Director's Administrative Report	16
SCEP CENTRE Program Reports	
Outcomes of the Work at SCEP CENTRE	21
Parent Services Report	23
Classroom Report	24
Indigenous Advocacy Report	25
CIF Transition Support Report	26
Other Programs	
Coming Together Growing Together	27
Summer Friends 2024	28
Acknowledgements - With Thanks	30
Audited Financial Statement 2023-24	Appendix A

TRIBUTE TO SCEP'S FOUNDER & PAST EXECUTIVE DIRECTOR

DR. ELISABETH PASZTOR BRANDT, PH.D., SOM - 1922 – 1999 - Dr. Brandt, a Speech Language Pathologist and an expert in communication disorders, is best known for her role in designing and establishing SCEP CENTRE, Regina's first, early intervention, therapeutic day program for children with complex needs in communication and socialization and their families. In 1968 she served as the first program director of SCEP, then as a consultant and board member for the next 30 years. She pioneered a unique and holistic way of dealing with the communication and behaviour challenges of young children which is considered to have been far in advance of its time. Her impact on the lives of young children and their families was immeasurable.

Elisabeth's contributions to Regina, Saskatchewan and Canada were recognized and honoured when she was named a YWCA Woman of Distinction, a Soroptimist International Woman of Distinction in Education, was the winner of the United Way of Regina's President's Medal, when she was given an award by the Regina Members of the Canadian Association for Young Children and especially when she was honoured through induction into the Saskatchewan Order of Merit by the Lieutenant Governor of Saskatchewan. In 1999 she was further honoured with a life membership in the Saskatchewan Association of Speech-Language Pathologists and Audiologists. Dr. Brandt's legacy of a more understanding way of helping children, as best expressed at SCEP CENTRE, continues to better the lives of young children and their families.

PATRICIA B. CLARK, B.A., M.ED., R.S.W. - Pat was the first staff member to work in SCEP CENTRE's specialized therapeutic preschool program for children with communication and behaviour challenges and became the Executive Director of SCEP CENTRE in 1982.

Pat was trained by Dr. Elisabeth P. Brandt, Ph.D., who designed and established SCEP CENTRE's philosophy and program. Over the years, Pat worked tirelessly to ensure the program's survival and growth as a small community-based organization in spite of huge funding challenges and other obstacles. Under Pat's leadership SCEP received professional respect and strong community support. SCEP CENTRE is recognized for its work with children with complex needs and their families, the sophistication and simplicity of its approaches and training of others in SCEP methods.

Pat believed that working with a child's family and other supports was paramount for a child's development and progress. She worked directly with some families and otherwise monitored, consulted and advised SCEP staff in this area.

Pat's belief in the SCEP program was the source of her dedication to, and self-sacrifice for, the continued success of "the little program that could". Pat retired from SCEP CENTRE (after 50+ years) in the fall of 2019, and she was honoured for her years of service at a retirement celebration on November 25, 2019.

VISION

SCEP CENTRE Early Intervention & Training Services helps vulnerable young children and their families develop their full potential in a safe and supportive environment.

MISSION STATEMENT

SCEP CENTRE is an intensive early intervention preschool program supporting the development of children with complex needs and offering guidance and support for their parents.

STATEMENT OF VALUES

Respectful
Confidential
Quality of Service
Professional Training
Holistic
Honest Communication
Non-Judgmental
Responsive

Adopted: October 23, 2009

BOARD OF DIRECTORS 2023-2024

President and Co-Chair: Bob Juby

President and Co-Chair: Barb Krause-Snow

Treasurer: Jeremy Hubick

Secretary: Whitney Blaisdell (resigned May 1, 2024)

Director: Leigh McKnight

Director: Kerrie Hammett

Director: Justin Harrison

Director: Jessica Jeannot

Ex-officio: Tracy Exner, R.P.N. (retired December 2023)

Ex-officio: Shauna Forbes, B.A. (Hons), B.S.W. ; R.S.W.

SCEP CENTRE STAFF MEMBERS DURING 2023-2024

Shauna Forbes, B.A. (Hons); B.S.W.; R.S.W.
and Tracy Exner R.P.N. (retired December 2023)
Executive Directors

Program Staff Team:

Shannon Babey, B.S.W. (began April/24)	Therapeutic Professional Staff
Erin Best, B.A. (began April/24)	Therapeutic Professional Staff
Elissa Bueckert, B.Ed., ECE	Therapeutic Professional Staff
Amanda Caskanette, ECE (left Feb/24)	Therapeutic Professional Staff
Jenna Gronick, R.P.N. (began Dec/23)	Casual Program Staff
Charlotte Harding, B.Ed.	Teacher Therapist
Micah Ingabe	Casual Program Staff
Michel Klewchuk	Parent Services Coordinator
Carissa Melnyk	Casual Program Staff
Hope Robertson, B.S.W.; R.S.W.	Therapeutic Professional Staff
Melissa Walters	Casual Program Staff
Day Zwack	Therapeutic Professional Staff
 Bob Preston	 Driver

Coming Together Growing Together (CTGT), Collaborative Program with Eagle Heart Centre:

Janice Benwell, B.S.W.; R.S.W.	Coming Together Program Staff
Keri Ponace	Eagle Heart Centre Staff

Administrative Staff:

Brenda Lang	Finance Manager
-------------	-----------------

Professional Consultants:

Melanie McDonald, BMT, MTA	Music Therapist
Emma Cameron, BMT, MTA, MT-BC	Music Therapist
Katie Zirk, MSc., SLP, REG. SK.	Speech-Language Pathologist
Eden Huber, MSc., CCC-SLP, REG. SK	Speech-Language Pathologist
Pam Vukman, MSc.OT, REG. SK	Occupational Therapist

Summer Friends 2024 Program:

Erin Best
Chloe McEachern
Hope Robertson
Day Zwack

**SCEP CENTRE Society (Regina)
ANNUAL GENERAL MEETING
Tuesday, November 26, 2024 at 4:00 p.m.
VIRTUAL MEETING VIA ZOOM**

BUSINESS MEETING – AGENDA

- I. Greetings & Acknowledgement
- II. Acceptance or Revision of Agenda
- III. Minutes of the Annual Meeting of November 20, 2023
- IV. President's Report
- V. Treasurer's Report and Presentation of the Audited Statement
 - Presentation of the Audited Statement
 - Motion to accept the Audited Statement
 - Motion to appoint the auditor for 2024-2025
 - Motion to approve membership fees for 2025-2026
- VI. Executive Director's Report
- VII. Nominating Committee Report and Election of New Directors
- VIII. Any Other Business
- IX. Adjournment

SCEP CENTRE Society (Regina)
ANNUAL GENERAL MEETING
Monday, November 20, 2023 at 4:00 pm
VIRTUAL MEETING

Attending:

Tracy Exner (ex-officio), Bob Juby (President/Co-Chair), Shauna Forbes (ex-officio - recording), Barb Krause-Snow (Co-Chair/Treasurer), Whitney Blaisdell (Secretary), Michel Klewchuk, Janice Benwell, Kerrie Hammett, Michele Nakonechni (MSS), Hope Robertson, Jeremy Hubick, Justin Harrison, Amanda Caskanette, Charlotte Harding, Elissa Bueckert and Patricia Clark.

- I. **Greetings & Land Acknowledgement by Bob Juby:** Bob Juby (President of the board) chaired the meeting. He brought the meeting to order at 4:05 p.m., greeted everyone present and acknowledged that we are living on Treaty Four Territory. Bob introduced special guests.

II. **Acceptance or Revision of Agenda**

Motion II.I

To accept the agenda as presented.

Pat Clark/Kerrie Hammett**CARRIED**

III. **Minutes**

Motion III.I

To accept the minutes of the AGM held on November 22, 2022.

Kerrie Hammett/Amanda Caskanette**CARRIED**

IV. **President's Report Presented**

Bob Juby presented this report. It can be found on page 10 of SCEP CENTRE's Annual Report 2022-2023. Highlights of the report include:

- Special thanks to Shauna and Tracy for navigating the organization through this journey and financial challenges; acknowledged SCEP staff for delivering a quality program during uncertainty; thank you to the board of directors; thank you for the support of our community and government agencies; acknowledged financial contributors and fundraising committee; acknowledged Tracy's retirement and years of service at SCEP; and acknowledged Barb helping as Co-Chair of the board;
- Bob acknowledged the Coming Together Growing Together program run by Janice Benwell, the Summer Friends program and thanked funders for their contributions to these programs; and
- Bob presented a heartfelt report with the theme of "small actions having a big impact" which was lovely and spoke to the work being done by SCEP and also by the community as a whole to support the children we serve... "the hope of the future of the world."

Motion IV.I

To accept the President's Report as presented.

Pat Clark/Janice Benwell**CARRIED**

V. **Treasurer's Report and Presentation of the Audited Statement**

Barb Krause-Snow presented the Treasurer's Report. Highlights include:

- Thank you to Brenda for her oversight and work, to Shauna and Tracy, to Iris, the board, and to Marcia Herback who has been our auditor for a number of years. Marcia has indicated that she has a high degree of confidence in our financial position and our processes – with the qualifier that she cannot audit “cash”. The biggest change you will see on the statement is the purchase of the house – significant difference in the bottom line. We were fortunate to use our fundraising dollars and some unappropriated surplus to pay the down payment and our reserve fund was untouched and remains at \$210,000. Another difference in the financial statement is that the grants are separated out into a schedule rather than listed in the Statement of Operations. The balance sheet shows that SCEP is in a good financial position for year end 2023 which is a continuing trend from 2022. SCEP ended the fiscal year with a surplus of \$67,837.00. We continue to have great support from the Ministry of Social Services. We thank them on behalf of our families for their recognition of the importance of our programs. Pat Clark asked about the mortgage amount and what the status of United Way funding is. Barb answered her questions.

Motion V.I

To accept the audited statement as presented for the fiscal year of 2022/2023.

**Barb Krause-Snow/Pat Clark
CARRIED**

Motion V.II

To appoint Marcia Herback, C.A. auditor for the 2023-2024 fiscal year.

**Barb Krause-Snow/Kerrie Hammett
CARRIED**

Motion V.III

To approve SCEP’s membership fee of \$5.00 for the 2024-2025 year.

**Barb Krause-Snow/Pat Clark
CARRIED**

VI. Executive Directors’ Report

Shauna presented the Executive Directors’ Report on behalf of herself and Tracy. It has been an exciting year with the purchase of our building and the move to our new space. We have settled in nicely and are pleased with the community support we have gotten. Other highlights included the Hydrants and Hearts partnership and launch of the Hearts and Home Campaign as well as the opportunity to meet with the Minister of Education at various times last year. Shauna also reported on three exciting and important items for this upcoming school year: Access Communications Children’s Fund grant for \$75,000; Community Services Recovery Fund for SLP, OT, Music Therapy, resources and extra staff support for \$50,000; and a group application for Jordan’s Principle for up to 6 children (fees, transportation and extra SLP support). Shauna acknowledged the great work being done at SCEP and thanked the staff for their dedication.

Motion VI.I

To accept the Executive Directors’ Report as presented.

**Shauna Forbes/Kerrie Hammett
CARRIED**

VII. Nominating Committee Report

The Nominating Committee Report was presented by Kerrie Hammett.

Members entering the 1st year of a 2-year term:

Whitney Blaisdell
Bob Juby
Leigh McKnight

Members entering the 2nd year of a 2-year term:

Kerrie Hammett
Barb Krause-Snow
Justin Harrison
Jessica Jeannot

Board members that resigned in 2022-2023:

Anna Pham
Alison Kimbley
Denise Morris

Board members not returning in 2023-2024:

Emily Armer
Terin Kennedy

Motion VII.I

To accept the nominating committee report as presented.

**Whitney Blaisdell/Justin Harrison
CARRIED**

Bob Juby asked three times for nominations from the floor. Barb Krause-Snow nominated Jeremy Hubick and provided a brief history of Jeremy's employment and areas of expertise.

Motion VII.II

To accept Jeremy Hubick as a new member of the board of directors.

**Barb Krause-Snow/Pat Clark
CARRIED**

VIII. Any Other Business

Pat asked how having two executive directors worked for the agency, acknowledged Tracy's years of service to SCEP and also mentioned an endowment from Dr. Patricia Hutchison that SCEP will be receiving in the coming months and spoke about Dr. Hutchison's contribution to SCEP over the years.

IX. Adjournment

The meeting was adjourned by Kerrie Hammett at 5:00 pm.

PRESIDENT'S REPORT 2023-2024

Good afternoon – I extend a warm welcome and my sincere thanks to all in attendance here today. Each of you plays a vital role in SCEP's success as an agency and in the success of our programs and therapeutic interventions. Thank you again for making time to be here at our Annual General Meeting.

I have had the pleasure of serving as Co-Chair, with Bob Juby, and then as President for SCEP CENTRE's Board of Directors during the 2023-2024 fiscal year. I therefore have the daunting task of presenting the 2023-2024 President's Report for our members and guests today. I say daunting because I follow in the footsteps of Bob Juby – a giant of a man, who not only led this board for many years steadfastly, passionately, honestly and with grace, but also, produced such tremendously eloquent reports that seemed to perfectly capture the spirit of each year's events. I thank Bob for his sage advice and his constant encouragement, and I hope to fill at least one of his big shoes.

According to the Oxford English Dictionary, the definition of **Legacy** is: "A tangible or intangible thing handed down by a predecessor; a long-lasting effect of an event or process".

This past year, although filled with many challenges, uncertainties, and more than a few curve-balls, has also been full of an abundant sense of "Legacy".

The Legacy of SCEP CENTRE and significant Legacies to SCEP CENTRE.

Legacy of SCEP to Children, Family and Care Givers: SCEP has worked to build a *legacy of capacity within every child and every family and caregiver* who is or has been enrolled at SCEP CENTRE. For more than 55 years, starting with the ground-breaking, foundational work of Dr. Elisabeth Brandt and the dedicated, passionate work of SCEP's first and long-time Executive Director, Patricia Clark, SCEP's unique, trauma-informed program, delivered by highly skilled professional staff has, indeed, had a *long-lasting effect* on the capacity of young children, and the adults who they grow up to be. SCEP children leave with a legacy from SCEP enabling them to show up in their world in a way that is safer, more secure within themselves and, therefore, with a greater ability to experience and participate fully in their home life, families, communities and the world beyond.

SCEP's intensive focus on supporting families and caregivers, along with enrolled children, further builds on the **legacy of capacity**, by providing skills, education and a safe space to experience tough moments and, also success within their family or caregiving community.

SCEP's **legacy of capacity** extends to other care providers, daycares, preschools, schools and community-based agencies who are working to serve the needs of these most-vulnerable populations and who continued this year to reach out to SCEP for workshops, consultations and professional support.

My thanks to the children of SCEP who show the staff their full and real selves every day, who show us what it means to be courageous, who learn to trust and to allow the big people of SCEP to be in their circles. My thanks also to the families, care givers and community supporters of each child who trust the capable staff at SCEP to help navigate difficult emotions, teach, encourage and guide. Your willingness to try new ways, be open, and authentic is inspiring.

SCEP Staff Legacy: This year, in December 2023, Tracy Exner retired from 37 years of service to SCEP CENTRE, most recently in the role of Co-Executive Director, with Shauna Forbes. Tracy's legacy of care, guidance and service to so many families and children over the years has shaped the fabric of SCEP and on behalf of the Board I thank her for her years of dedication and heart. SCEP was incredibly fortunate to have Shauna Forbes remain and fully take the role of Executive Director, effective January 2024. Shauna has worked tirelessly for the last year to ensure SCEP continues to have a stable and strong foundation from which to deliver this unique and necessary program. Shauna and the core SCEP staff are nothing short of remarkable – they are building a legacy of capacity, hope, compassion, respect and stability for the children, families and the agency itself. I thank you all from the bottom of my heart – Michel, Brenda, Janice, Charlotte, Hope, Elissa, Erin, Day, Shannon and our driver Bob. My thanks also to staff who have moved on this year Amanda and Jenna.

Special Donor Legacy: In the 2023-2024 fiscal year, SCEP CENTRE was very fortunate to receive an extremely generous **legacy donation** from a long-time supporter, board member and friend of SCEP – Dr. Pat Hutchison. Dr. Hutchison's financial legacy will be honoured by ensuring we use her gift to meet the greatest needs of health, safety, security and stability for SCEP's children. Her legacy of experience as a pediatrician, public health advocate, Medical Health Officer, trailblazer, and ardent supporter of the SCEP program and its unique therapeutic effects will be with us forever. Thank you, Dr. Hutchison.

Funders Legacies: As always, SCEP is so grateful for the ongoing legacy of support and funding from many government and community agencies for general program needs as well as fees for service. Some of the significant partners are the Saskatchewan Ministry of Social Services, Jordan's Principle, the City of Regina and the Community Initiatives Fund.

Other funders and donors include: South Saskatchewan Community Foundation, Access Communications Children's Fund, United Way of Regina, REACH (Regina Education and Action on Child Hunger), SIIT, Halter Media and many others you will find in the acknowledgement section of SCEP CENTRE's Annual Report.

Hearts and Home Legacy Yard Project: It was a thrill to have Jay Ott and the Hydrants and Hearts team of firefighters (and friends) get to work designing, planning, fundraising, building and providing SCEP CENTRE with a huge yard makeover. This project was so outstanding there are not enough ways to say THANK YOU for the safe, beautiful, worry-free space you all provided for SCEP's children. The list of companies and individuals who donated money, time and/or products to make this a reality is astoundingly lengthy. Thank you to each and every one of you. **The Hearts and Home Legacy Yard Project** has changed lives and has added a whole new dimension to SCEP's legacy of home in our new space.

Board & Volunteers Legacies: In the fall of 2023, SCEP CENTRE held their 1st Annual Regina's Got Talent (RGT) fundraiser at the Turvey Centre. The evening was a huge success and the number of hours of work leading up to it was staggering. Special thanks to the Committee Chair and all-around Project Management wiz Laura McKnight. Thanks to each Committee member, including staff and board members Leigh McKnight, Kerrie Hammett, Shauna Forbes, Michel Klewchuk, Tracy Exner, Brenda Lang and Amanda Caskanette, and to all the many people and companies who donated goods and time and services to make the event outstanding. As a sneak peek, SCEP has just finished the 2nd Annual RGT, and I can assure you that you won't want to miss the 3rd Annual event next year.

My thanks to the current members of the Board who have given their expertise, time, effort and goodwill to steward SCEP toward a bright and stable future. To those Board members who had to step away, my gratitude for all you have contributed – Whitney Blaisdell, Emily Armer and Terin Kennedy.

The Legacy of Support given to SCEP CENTRE by the many community agencies, levels of government, funders, donors, staff, board, families, companies and friends is what allows the work of SCEP to continue building a *Legacy of Capacity* for each vulnerable child and care giver who deserves to live their very best life.

Respectfully submitted,

Barb Krause-Snow
President and Chair of the Board of Directors



EXECUTIVE DIRECTOR'S REPORT 2023-2024

The 2023-2024 school year was a year of settling into our new space, adapting to several staffing challenges, receiving tremendous community support and experiencing innovation and growth!

We celebrated our first year in our new "forever home" at 1636 5th Avenue North in December of 2023. The first year of home ownership is always an adventure – learning all about your space, discovering issues that need to be fixed and undertaking renovations to make the space more child-friendly and usable. The new space feels as though it was made for our program. It is warm and welcoming, and our enrolled children and families feel at home here. It also feels like a safe, stable, warm and welcoming space for our staff that truly deserve it!

Long-standing staff member and my former co-director, Tracy Exner retired at the end of December 2023. We celebrated Tracy's 37 years of service at our annual staff Christmas party. Although she has retired, Tracy remains connected to SCEP, visits often, volunteers to help out on our fundraising committee and attends various events throughout the year. Thank you, Tracy, for your many years of dedication in many different roles at SCEP!

Hydrants and Hearts continued to support SCEP and this year our Hearts and Home Campaign, renovating our outdoor space, came to fruition. It is so beautiful, safe and child-friendly! We now have a lovely fenced-in play area with low maintenance ground covering and custom built wood creations including a sandbox, mud kitchen, play house and balance beams; a completely new deck with safety railings; a new driveway that will allow for safe pickups, drop offs and smooth bike and wagon rides; a therapeutic water feature that provides lighting, soothing sounds and cool water that the children can explore safely; and our garages even got a beautiful makeover! The children (and staff) will enjoy the space for decades to come! Thank you to Jay Ott and his legion of volunteers - firefighters that dedicated countless hours of their "spare" time and their expertise in the various trades needed for the project; and the long list of local companies who donated and offered their services and support throughout! It is more than we ever dreamed of!

The community support we have experienced since purchasing our new home has been nothing short of amazing. We received a large donation for the Capital Campaign from the Access Communications Children's Fund. It was the largest single donation they had ever made to a charity at \$75,000. What an honour! We have also received support from many other generous donors during this time – businesses and individuals alike – you can see these in our acknowledgement section at the end of our annual report.

The City of Regina continued to show their incredible support by providing a Property Tax Abatement for our original property and the utility parcel of land they sold to us for \$1! This resulted in annual savings of over \$7,500.00. This was all in addition to their Community Partner annual funding.

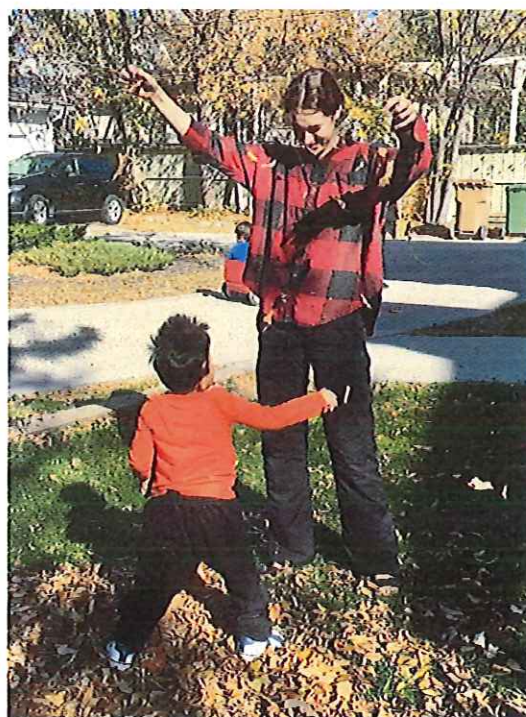
We had an incredible bequest left to SCEP CENTRE by a long-standing board member and an even longer standing supporter of the work of SCEP, Dr. Patricia Hutchison. Dr. Hutchison was on the Advisory Board when SCEP was first being developed in 1968. From that moment on, she was a staunch supporter of the work in so many ways. She was a pediatrician and often provided medical advice regarding early childhood development and common illnesses. When she retired, Dr. Hutchison served on SCEP's board of directors for many years and took her position on the board very seriously. Her very generous bequest will provide financial stability in

these times of greater expense with the new building and legacy yard project. We thank her dearly for her generosity and think of her often.

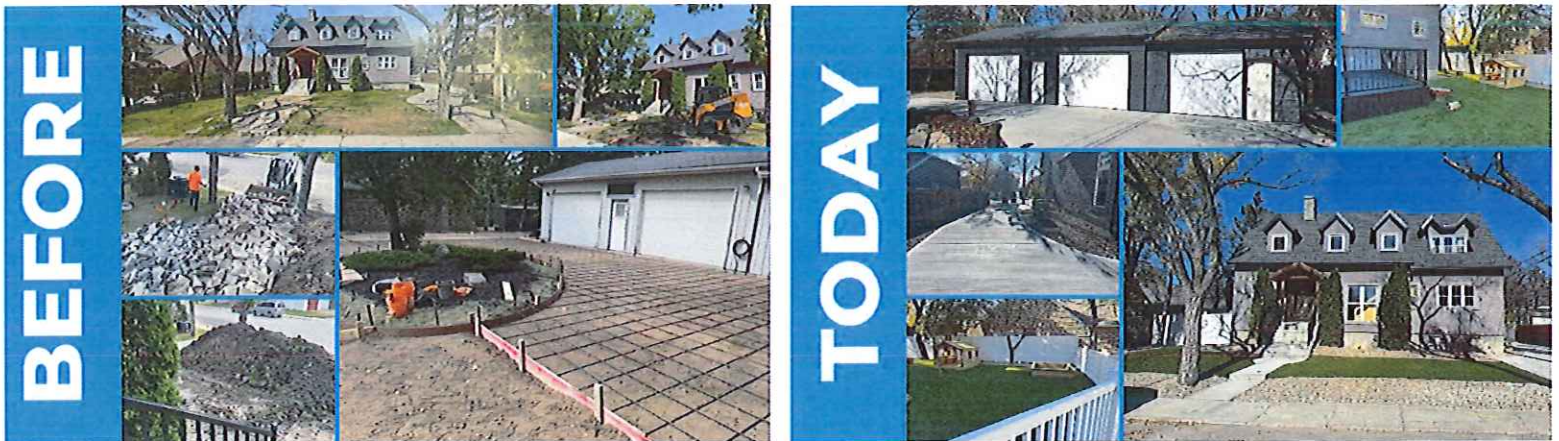
During the 2023-24 school year we were also fortunate to receive a Community Services Recovery Grant that was made possible by the Government of Canada. The Community Services Recovery Fund was a \$400 million investment from the Government of Canada to support community service organizations, including charities, non-profits and Indigenous governing bodies, as they continue to offer support following Covid-19. Our project focused on healing the disconnection that many children and families experienced during the almost two years of isolation during Covid-19 restrictions. The funds were used to provide extra support in Music Therapy, Speech and Language Pathology and Occupational Therapy. We also purchased several prescribed resources from those three therapeutic areas and developed a dedicated sensory space for the children to use.

2023-24 also marked our first group application with Jordan's Principle. We applied for and were granted a group application for SCEP fees, transportation and Summer Friends fees for up to six children. Utilizing the group application process rather than having to apply individually for children meant avoiding a long waiting period. Children and families were able to access SCEP's services when they needed support. We are thankful to Jordan's Principle and have entered into a multi-year group application that will provide more services for up to 8 children through to 2027. This application includes SCEP fees including Summer Friends; transportation; speech, music and occupational therapies; and emergency crisis intervention.

I'd like to recognize and thank the entire staff for their dedication and commitment to this program. It's an often-difficult job with very few extravagant rewards or times of recognition. Please know you are greatly appreciated every single day and without you...there is no SCEP!



HEARTS AND HOME LEGACY YARD PROJECT



THANK YOU TO OUR INCREDIBLE HEARTS AND HOME LEGACY PROJECT SPONSORS

- Allscape Landscaping & Lawn Care
- The Rusty Shovel
- Velocity Vinyl Fencing
- Wayne's Building Products
- Serbu Sand and Gravel
- Talaga's Seamless Eavestroughs
- Anything Concrete
- Stone Bridge Redi Mix
- Extreme Hockey
- Peregrine Landscape Construction
- Great White Concrete
- Varsteel Ltd.
- Fries Tallman Lumber
- LP Smartside
- Plant Ranch
- Orenda Design Studios
- Kalron Construction Ltd.
- Greenlight Garage Doors
- Kustom Kitties Canada
- Just Bins

EXECUTIVE DIRECTOR'S ADMINISTRATIVE REPORT 2023-2024

A. CHILDREN/FAMILIES ENROLLED

Regular Program (September – June)	Number of Children	Number of Families
Enrollments continued from 2022-2023	9	9
New enrollments in 2023-2024	12	12
Total enrollments during 2023-2024	21	21
Children withdrawn during 2023-2024	2	2

Summer Friends Program	Number of Children	Number of Families
Number of Participants	19	19

B. SERVICES TO ENROLLED CHILDREN AND PARENTS/CAREGIVERS

Regular Program (September - June)	
Number of half-day attendances (2 ½ hours) scheduled	2177
Hours of service to individual children	5442.5

As part of regular enrollment, the following services were provided:	
Structured individual/small group pre-academic sessions for children; sessions range from 15 minutes to 1 hour in SCEP's classroom	274
Small group and/or individual sessions with consultants including Speech-Language Pathology, Music Therapy and Occupational Therapy	132

Summer Friends Program	
Number of half-day attendances (2 ½ hours) scheduled	275
Hours of service to individual children	687.5

Enrollment Fees

SCEP CENTRE staff work hard to help families obtain appropriate funding through existing funding structures but also raise funds for scholarships. The Brandt Trust Fund within the South Saskatchewan Community Foundation contributes some scholarship funding annually as do various fundraisers held throughout the year.

Enrollment Fees Provided:

Regular Program (September - June)	# of Children
Ministry of Social Services	12
Jordan's Principle	5
Fraser Valley Aboriginal Children and Family Services	1
Piapot First Nation	1
Regina Open Door Society	1
SCEP Scholarship Fund	1

Summer Friends Program	# of Children
Ministry of Social Services	10
Jordan's Principle	5
Fraser Valley Aboriginal Children and Family Services Society	1
Regina Open Door Society	1
SCEP Scholarship Fund	2

Services to Parents Provided by Parent Services Coordinator:

- Telephone conferences with parent(s)/caregiver(s) 2624
- In-person conferences with parent(s)/caregiver(s) 167

Services on Behalf of Parents/Caregivers:

- Telephone conferences with other involved services/professionals 857
- Organizing and/or participating in interagency conferences with agencies/professionals. This would often include parent(s)/caregiver(s). 55

Parent Services Provided by Other Senior Program Staff:

Services to Parents/Caregivers:	
- Participation in in-person conferences with parent(s)/caregiver(s) and other agencies/professionals	63
- Telephone conferences with parent(s)/caregiver(s) and other agencies/professionals	45

C. OUTREACH AND INTEGRATION OF SERVICES – CHILDCARE & SCHOOL

1. SCEP Enrolled Children also attending Childcare Programs 2023-24

- 7 children attending 7 childcare facilities which included:
 - 3 Private Home Childcare Centres – 3 children
 - Stepping Stones Child Care Co-op – Robinson Street – 1 child
 - Glencairn Childcare Centre – 1 child
 - God's Little Blessing Childcare Centre - 1 child
 - Little Dove's Childcare Centre - 1 child

SCEP staff support to these childcare settings may include observation of the child, general suggestions for environmental changes and method suggestions for the centre. SCEP staff may offer the professional oversight required for Enhanced Accessibility Grants.

- Staff visited childcare settings to observe/support SCEP children: **16 visits**
- Staff provided brief consultation to these childcare settings: **52 calls**

2. New referrals of children needing help in their childcare or school settings

SCEP provided guidance and support to childcare centre staff regarding children in their care. We offered this service as much as possible even though we received no fees for this work.

- Services to childcare centres/schools: **6 centres and 1 school**

- Number of children served: **8+ children**
- Number of visits to these centres: **8 visits in regard to 8+ children**
- Number of phone calls, emails or meetings (including brief consultations) to these Centres: **18 in regard to 8+ children**

The seven centres/schools visited were:

- Bright Beginnings Early Childhood Centre – Argyle Location
- Bright Beginnings Early Childhood Centre – Regent Location
- Park Play Early Learning Centre
- Prairie Lily Early Learning Centre
- Mackenzie Infant Centre
- Wascana Daycare Cooperative
- Prairie Sky School – multiple children

Examples of the services in these seven centres included:

- Observation of the child and direct intervention work with the child
- General suggestions for environmental changes
- Suggestions for specific methods to use in the centre
- Support for Enhanced Accessibility Grants and training/support for the intensive support workers hired for the grants, training of childcare centre staff and providing training workshops for all staff.

3. SCEP Enrolled Children also attending School Based Programs

- 4 children attended Kindergarten and 3 children attended Head Start in addition to attending SCEP.

D. EVIDENCE OF THE NEED FOR SCEP'S SERVICES TO CHILDREN/FAMILIES

Referrals/Inquiries August 1, 2023 to July 31, 2024

There was a total of 67 referrals/inquiries in this period from:

- 6 - Childcare centres
- 9 - Ministry of Social Services (MSS)
- 2 - Regina Public School Board (RPSB)
- 28 - Current and previous SCEP parents/caregivers
- 3 - Regina Early Learning Centre
- 1 - Ranch Ehrlo Program
- 2 - Child and Youth Services
- 1 - ECIP
- 4 - Caring Nest Regina Aboriginal Head Start Program
- 1 - Thomas' Circle of Care Home
- 1 - Women's Shelter
- 2 - Regina Open Door Society
- 1 - Catholic Family Services – Rooted Connections
- 2 - Kids First
- 1 - Rainbow Youth Centre
- 1 - Regina Speech Centre
- 1 - Ministry of Social Services (Calgary)
- 1 - Families First

Of the 9 cases which proceeded to an INTAKE INTERVIEW:

- 4 - Child enrolled into the program
- 3 - Children were seen to enroll fall 2024
- 2 - Children not enrolled
 - 1 - program was full
 - 1 - moved

Of the 58 cases not seen for Intake:

- 13 - No follow up by family or referring agency
- 7 - Child not appropriate due to age or circumstance

- 32 - SCEP full, therefore, did not proceed to Intake
- 2 - Inquiries only
- 4 - No funding source available

E. APPRENTICESHIP-STYLE TRAINING

a) Training for student volunteers and practicum students: Staff members work with post-secondary teaching institutions to establish volunteer/practicum placements and supervise/train students using an apprenticeship-style model of training. This includes daily discussions with senior staff and conferences with institution supervisors.

Number of work placement and practicum students	5
Number of student/community volunteers	2
Number of hours of attendance	1171

Training was offered to:

- Sask Polytechnic – 2 Early Childhood Education students
- Sask Polytechnic – 1 Psychiatric Nursing student
- University of Regina – 2 Social Work students
- 2 community volunteers

We value having the benefit of the students’ energy, curiosity and enthusiasm for learning. Many of the students comment on how they are able to transfer the skills they learn at SCEP into other areas of their work, school, personal and professional lives. They will certainly be able to carry these skills into their future careers.

Janice Benwell, Amanda Caskanette and Tracy Exner were the senior staff members primarily responsible for coordinating student placements.

b) Training of Community Members

- Shauna Forbes was asked to present at the South Saskatchewan Directors of Early Learning Centres annual meeting, Shauna Forbes and Michel Klewchuk were asked to present to the SaskPoly ECE class on Trauma Informed Care, Shauna and Michel also provided workshops to: Glencairn Daycare, Solid Futures Child Care, YMCA Daycare, Wascana Daycare Cooperative, pamināwasowin Child Care at First Nations University of Canada, and Prairie Sky School.
- Michel Klewchuk and Elissa Bueckert hosted SIIT (Saskatchewan Indian Institute of Technologies) ECE classes for tours at SCEP and provided an orientation to their students. Shauna Forbes hosted a tour/meeting with a representative from Saskatoon SIIT to discuss partnership possibilities.

F. PROFESSIONAL DEVELOPMENT FOR SCEP STAFF:***Staff training and development activities are on-going:***

- Six staff participated in a two-day Introduction to Play Therapy training workshop presented by the Institute of Child Psychology.
- All staff participated in Naloxone Training provided by St. John's Ambulance.
- All staff participated in a Trauma-Informed Care training workshop presented by Oaks Mental Health.
- Two staff participated in an Outdoor Play and Exploration training workshop presented by SaskPolytechnic.
- Staff participated in a variety of continuing education and self-guided learning opportunities to maintain their professional affiliations.

G. PROFESSIONAL AFFILIATIONS:

SCEP CENTRE has current affiliations with the following professional associations through membership of staff:

- Registered Psychiatric Nurses Association
- Saskatchewan Association of Social Workers (3 staff)
- Saskatchewan Professional Teachers Regulatory Board (2 staff)
- Consulting Speech Language Pathologist, Occupational Therapist and Music Therapist are registered members of their professional associations

H. MAJOR PARTNERSHIPS:**Financial**

- Ministry of Social Services
- City of Regina - Community Partner
- Jordan's Principle – Group Application for up to 6 children

Community

- SCEP CENTRE partners with Eagle Heart Centre Inc. to offer the Coming Together Growing Together Program (CTGT).
- SCEP CENTRE offers support to several childcare centres and separate and public school board school professional teams.

I. COMMUNITY AFFILIATIONS:

- **Regina & Area Early Childhood Network (RAECN)** – attend meetings as possible.
- **South Saskatchewan Community Foundation** – various granting opportunities and participation in Vital Signs Community Network meetings. Participate in grant funding roundtables as requested.
- **Community Initiatives Fund** – various granting opportunities.
- **Cathedral Community Fridge** – addressing food security concerns in our enrolled families.

OUTCOMES OF THE WORK AT SCEP CENTRE**CHILD OUTCOMES – Progress on the SCE Indicators Scale 2023-2024**

SCEP's Communication, Socialization and Emotional Maturity Outcomes are based on a comparison of individual children's scores on the 3-point SCE Indicators Scale at the beginning of the school year or when a child is first enrolled during the school year and at the end of the school year. The SCE Indicators Scale has been found through research (MacLennan and Switzer, 2012) to be a psychometrically valid instrument.

The indicators were completed on 20 children (17 boys and 3 girls) – one child only attended a few times and therefore SCEs were not completed.

OUTCOMES:

19 of 20 children - (95%) - made improvements in communication skills.
1 of 20 children - (5%) - stayed at the same level in communication skills.

17 of 20 children - (85%) - made improvements in socialization.
2 of 20 children - (10%) - stayed at the same level in socialization.
1 of 20 children - (5%) - made a small decline in socialization.

16 of 20 children - (80%) - made improvements in emotional maturity.
2 of 20 children - (10%) - stayed at the same level in emotional maturity.
2 of 20 children - (10%) - made a small decline in emotional maturity.

CLASSROOM OUTCOMES

Prepared by Shauna Forbes B.A. (Hons), B.S.W., R.S.W. based on information provided by Charlotte Sullivan, B.Ed.

Educational Outcomes are based on a 3-point SCE Indicator Scale in three areas:

- visual-fine motor skills
- academic readiness skills (ex. pre-writing, pre-reading, etc.)
- classroom social skills.

Initial skills assessments are made by the teacher at the beginning of the school year or when the child is ready to participate in SCEP's classroom program. The team of Professional Staff determines which children will attend class time sessions based on the age, needs and goals for each individual child. Final skill assessments are made in June each year.

We had 21 children enrolled at SCEP – 15 children attended class time sessions - however only 8 of those children (7 boys and 1 girl) attended regularly throughout the year and were assessed.

OUTCOMES:

8 of 8 children - (100%) - made improvements in visual and fine motor skills.

8 of 8 children - (100%) - made improvements in academic readiness.

7 of 8 children - (88%) - made improvements in classroom social skills.
1 of 8 children - (12%) - stayed the same in classroom social skills.

PARENT OUTCOMES – Interview Results 2023-2024

Parents were invited to participate in an anonymous telephone interview to voice their opinions and concerns about their experiences at SCEP CENTRE. The questions that were asked were both quantitative and qualitative. 14 families participated in the parent survey. This parent/caregiver cluster included: birth parents; foster parents; Persons of Sufficient Interest (PSI); and staff members at group homes where several children temporarily resided.

OUTCOMES:

14 out of 14 (100%) parents found that their child's socialization skills have improved.

14 out of 14 (100%) parents found their child's communication skills improved.

14 out of 14 (100%) parents found that their child was more ready to start school than he/she was before he/she attended SCEP.

14 out of 14 (100%) parents felt better able to parent their child more effectively.

12 out of 14 (86%) parents found their child was better able to participate in activities that he/she was not able to previously.

2 out of 14 (14%) parents did not see improvement (or were unsure) in their child's ability to participate in activities.

14 out of 14 (100%) parents reported having a more positive relationship with their child following his/her enrollment at SCEP.

14 out of 14 (100%) parents felt that communication with SCEP staff was helpful.

Further Comments given by Parents:

"Working with the staff has given me a better understanding of my child and how to connect with her. The staff has been amazing at educating me as well as working diligently with my child. All of the staff have been great and consistent in connecting and understanding."

"My child's life has been so unstable and SCEP has been the one constant in her life. She thrives there and absolutely LOVES going."



PARENT SERVICES REPORT 2023-2024

The 2023-2024 school year brought another exciting year with our children and families. Our new space continued to provide a warm, welcoming and calm space for everyone.

Daily communication with families and caregivers continued to be an important part of the parent services coordinator's role. Supporting the families, receiving homes and other agencies that were involved was a vital part of each child's enrollment at SCEP CENTRE. The number of contacts we had with caregivers and other agencies was significantly higher this year, which speaks to the increasing challenges our little ones and their families encounter.

During this past year, we were able to offer a "Coffee and Connection" group for our caregivers with financial support from a SaskEnergy "Share the Warmth" grant and a donation from Canada Life. During these sessions we were able to focus on connection, sharing similar stories and food security. Although many of the caregivers were hesitant to join the group in the beginning, as the year went on, they would ask when the next session would be, a true indicator that they found the space to be welcoming and safe.

We continued to be extremely grateful for our partnership with the Cathedral Community Fridge. They provided us with weekly food hampers that we were able to disperse and share with our families, as food security was a concern for many people in our community. As the homelessness issue continued to spread, our families were often affected as well. During the year we were able to help some of our families find items needed as they relocated with their children.

Another important experience we were able to offer to our children and caregivers was connecting with community helpers that support in the area of emergency services. These community helpers are so important. Many of our children and families have had scary and traumatic encounters involving emergency services. Regina Paramedics with Heart, Regina Fire and Regina City Police have all come to visit to understand our program and to help make our children and caregivers feel more comfortable in an emergency.

One of the challenges SCEP CENTRE has historically faced was an inability to help everyone that came to our attention. This year we once again had a record number of referrals and inquiries. Unfortunately, there were some children and families that we were not able to help. We would do our best to help them find resources elsewhere, but the need for early intervention continued to grow.

It was once again an absolute pleasure to work with the families, caregivers and other agencies that were involved in each child's life. I am proud to be a member of such an incredible team of hard working, compassionate individuals. Together we can do great things!

Prepared by:

Michel Klewchuk
Parent Services Coordinator

CLASSROOM REPORT 2023-2024

Children within the SCEP CENTRE program are continuously exposed to age-appropriate learning experiences. When a SCEP child nears school age and the staff feels he or she is ready to progress to a more formalized setting, a regular class session at SCEP CENTRE is added to the child's experience.

During the 2023-24 school year, a total of 15 children attended SCEP class time sessions. All of these 15 children have been enrolled in other classroom-type programs within the school system. 12 of these 15 children have returned for additional therapeutic support while attending their other academic programs during the 2024-25 year. One child was already attending a grade one classroom but came to SCEP class (in both individual and group sessions) to practice school readiness that focused more on the social challenges of being in a structured environment. Three children have not returned for the 2024-25 year and have moved to other programs.

Due to the wide range of learning abilities among the children and the varied past experiences of each child, class sessions for individual and small groups are carefully prepared to help each child develop an interest in learning and address any factors that may impact his/her ability to function in a classroom. Activities experienced within the classroom included learning and practicing:

1. Beginning Academic Skills, Visual, Audio and Fine Motor Development:
 - Letters, shapes, numbers, color recognition and other basic concepts
 - Counting, matching, sorting and sequencing
 - Phonetic awareness - letter sounds, rhyming
 - Visual motor - cutting and pasting, writing and pre-writing skills

2. Skills Related to Development in Socialization
 - Co-operating with the teacher's plan
 - Participating in small group activities/turn taking and sharing
 - Following rules and limits

Prepared by:

Charlotte Harding, B.Ed.
Teacher Therapist

**There were 274 pre-academic classroom sessions in 2023/2024*

INDIGENOUS ADVOCACY REPORT 2023-2024

At SCEP CENTRE, we believe that it is essential for our children to share, understand, and take pride in their culture. As many of our children come from an Indigenous background, we feel it is our duty to educate ourselves and recognize the importance of Indigenous culture and history in Canada. During the 2023-2024 school year, Amanda Caskanette, Day Zwack, Elissa Bueckert and Hope Robertson continued to share their knowledge about Indigenous people, history and culture through stories and crafts.

We are now quite settled into our new space and it provides a warm and welcoming environment for the enrolled children, families and staff alike. We continued to work on decolonizing our early childhood spaces and how to create an environment that reflects Indigenous children and families. It was important that we as a staff think about the children and families within our space. For many of our enrolled children, the SCEP environment is their first experience within a structured, school-type setting. Therefore, it was imperative to ensure our new space had a warm, welcoming and holistic feel to our children and families. Together as a staff, we thoughtfully arranged our new space with Indigenous artwork, information and language throughout. We continued to ensure that we have books, toys and other resources that represent ALL of the children enrolled in our program.

Monthly Activities & Cultural Focus:

Indigenous people have an intricate, respectful, grateful and protective tie to the land. This year we once again focused on the beauty of Mother Earth and all she provides for us. We learned about the animals of cultural significance. We looked at pictures, read stories, and shared the knowledge and importance of hunting, gathering and harvesting of food. We talked about the celebrations of Indigenous people and the music, clothing, protocols, and meaning of them. We also introduced smudging with the children – carefully helping the children understand the purpose and significance.

We recognized “Orange Shirt Day: Every Child Matters” that is acknowledged annually on September 30. This event recognizes the harm done to generations of children and families by the Indian Residential Institutions. In 2023-24, we honoured the day by closing for the staff and children so that they could attend various events around our city acknowledging this important day.

We recently connected with Elder Sharon Agecoutay and look forward to having a working relationship with her in the 2024-25 school year. Elder Sharon is looking forward to meeting the children and staff and her first request is to make bannock for the whole group to eat and enjoy while we share stories.



COMMUNITY INITIATIVES FUND TRANSITION SUPPORT 2023-2024

The **Community Initiatives Fund (CIF)** grant has allowed SCEP staff the resources to focus more intensely on transition planning. This allowed for additional support for the children and their families enrolled who were experiencing major transitions in their lives. The following transitions and methods used were noted in various categories. These stats included SCEP's Children's Program and the Coming Together Growing Together Program:

Type of Transition	Number of Total Transitions
School Transitions	387
Foster Care Transitions	65
Family Transitions	387
Medical/Dental Transitions	81
Childcare Transitions	63
Other	192
TOTAL:	1175

Total Number of Specialized Sessions to support significant transitions:

Each year, the total number of SCEP's specialized sessions that support significant transitions changes. This year we had fewer children enrolled that attended more often. This year's numbers were slightly affected by the transition to our new space and the loss of two full-time staff. SCEP CENTRE staff continued to support our enrolled children and families in the best way possible.

Method Used	Total Number of Transitions by Type
Dialogues	692
Visuals (calendars, social stories, maps)	255
Phone calls/Meetings/Other Correspondence	164
Visits (to school, daycare, medical appointments, etc.)	64
TOTAL:	1175

The methods used to help with these transitions are shared with parents and others working with a child and family to generalize the success to other environments. Parents reported they used the methods at home with success!

The total number of transitions is indicative of the importance of this intense work done with all children to prepare for difficult changes in their lives. These numbers reflect the importance of good planning that is necessary for success!

Prepared by:

Shauna Forbes, B.A. (Hons); B.S.W.; R.S.W.
Executive Director

COMING TOGETHER GROWING TOGETHER REPORT 2023-2024

Coming Together Growing Together is a collaborative program between Eagle Heart Centre (EHC) and SCEP CENTRE. I am pleased to work with Keri Ponace and EHC's Caring Nest preschool team this year. The CTGT program is an initiative of the Ministry of Social Services and has a special focus on improving the communication and relationship between parents and their young children, helping parents more effectively manage their child's behaviour. Since January 2012 Coming Together Growing Together (CTGT) has worked with or is currently working with a total of 68 families (89 children). Over the 2023-2024 year we worked with 9 children (and another 9 siblings) from 7 families, some with ongoing complex needs requiring intensive supports.

Referrals to the program typically come through the Ministry of Social Services - Child Protection Units. This includes families with preschool children who are experiencing numerous challenges and/or families at-risk for having their children placed into foster care, or in some cases their children have just returned to the parent's care. Referrals also come through SCEP's Regular Children's program or Head Start when a family has been identified as potentially benefiting from extra support. Typically, an enrollment includes a once-weekly family play session in home; a once weekly attendance for the child at SCEP or EHC Caring Nest Aboriginal Head Start; and a meeting with the parent every second week.

Our initial task is to establish a relationship of trust with the family in order that intervention can be effective; we try to be continually aware of the parents' personal experiences and histories in order that these are respected. We continue to offer as much flexibility as possible in scheduling, supporting and checking in with parents. We may "drop-in" to the home in an attempt to confirm appointments or to do some follow-up and are in frequent contact via texting if that is parent's most reliable means of communication, or by phone.

We encourage a positive relationship and communication between parents and children and engagement in fun family activities to further the development of the children. The enrollment also includes assistance with initiating and transportation to various child health appointments such as doctor and dental appointments, hearing screens, speech language services, speech camp, and application to preschool spaces or school registration. We have assisted in referring children to Child and Youth Services and work with the Ministry of Social Services child protection workers to share information and case coordination. We've supported school transition activities, school meetings and transportation to school and medical appointments. We often respond to parent requests for assistance with picking up their food bank orders, applying for housing, and for household needs. We have assisted the families with applications for services through Jordan's Principle. The Cathedral Community Fridge has continued to support our families' food security by providing generous weekly food hampers to the program, which we have distributed.

The Coming Together Growing Together program offers a valuable, unique service assisting some of the most challenged families by supporting them to strengthen the relationship between parent and child and the relationship to the community. We have had good feedback from parents. We look forward to continuing to work with the families already on our caseload and to working with new families in the future.

Submitted by:
Janice Benwell, BSW, RSW,
SCEP CENTRE Coming Together Growing Together Staff

SCEP CENTRE *SUMMER FRIENDS* 2024 ACTIVITY REPORT

SCEP CENTRE's *Summer Friends* program ran from April 29, 2024 to August 16, 2024. It was housed at SCEP CENTRE and was a great success. Four staff members were hired for the summer program and were trained in how to use basic SCEP methods and safety procedures. The summer staff consisted of one new staff: **Erin Best** and three returning staff: **Hope Robertson, Day Zwack and Chloe McEachern**. SCEP's senior staff shared the supervision of the summer program on a rotating basis throughout the summer. 19 children attended. The total number of individual child half-day sessions offered was 275. The hours of service for the children were 687.5.

The children participated in many fun excursions in the community and also made use of the beautiful yard at SCEP. They also had fun with the activities the summer staff so creatively planned for them! These excursions and activities included:

- Playing in the yard at SCEP – bikes, bubbles, swimming and using the mud kitchen.
- Baking cookies and making tie-dyed t-shirts.
- Visiting spray pads, pools and parks across the city including our own neighbourhood.
- Visiting the museum.
- Visiting the Saskatchewan Science Centre.
- Indoor activities including culturally-appropriate content and those intended to address sensory needs.
- Visiting Evraz Park – Turvey Centre Wildlife area.
- Gymnastics Adventures and Klimerz Indoor Playgrounds.
- Speech and Language Therapy and Music Therapy sessions.

Attendance for each child was arranged in consultation with each of the children's families. Transportation was provided and arrangements for this were made with the children's families before the start of the summer program. During July and August, summer staff maintained close, daily contact with SCEP's senior program staff supervisor on call. Daily anecdotal records were kept for each child. Weekly staff meetings were held with the senior staff member on call to continue training as necessary and discuss the next week's activities.

Summer Friends 2024 was a positive experience for all the participating children. They all appeared to enjoy their time at the program in the company of trusted adults. The families who kept in contact conveyed that they were glad for the respite from the demands of caring for these often-challenging children and happy that their children could enjoy the many summer activities. For families and children, SCEP's *Summer Friends* provided an important link to SCEP's regular program and services and provided continuity over the summer months, which can be stressful for some of the families.

The summer program workers had meaningful summer employment. They also benefited from the apprenticeship training and supervision offered by the senior SCEP staff over the summer months.

We would like to thank the following for their financial support of the program:

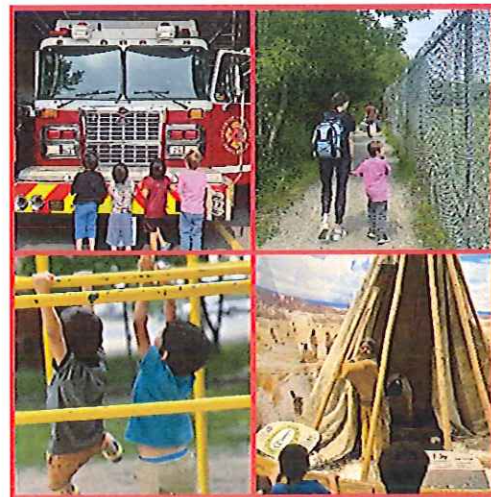
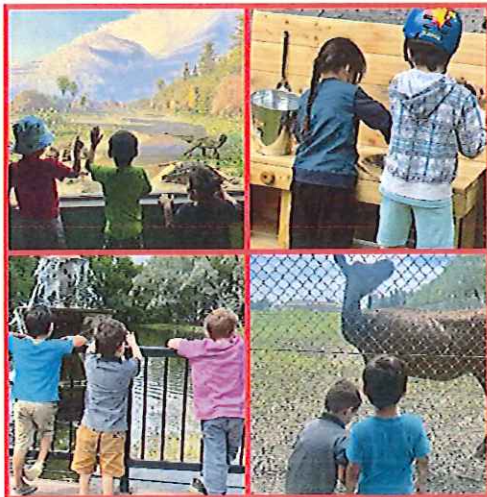
Community Initiatives Fund
Saskatchewan Lotteries
The Lorne and Evelyn Johnson Foundation – South Saskatchewan Community Foundation

Summer program fees were paid on behalf of the children by:

Canada Life
Jordan’s Principle, Health Canada
Ministry of Social Services
Fraser Valley Aboriginal Children and Family Services Society
Regina Open Door Society

Thank you to the following businesses who donated to the summer program:

Domino’s Pizza
Gymnastics Adventure
Klimerz Indoor Playground
Saskatchewan Science Centre
Sherwood Co-op
Sport Chek



THE LORNE AND EVELYN JOHNSON FOUNDATION

ACKNOWLEDGMENTS 2023-2024 – WITH THANKS

Thank you to the hard-working **staff** and **Board of Directors** of SCEP CENTRE Society (Regina).

Organizations Providing Grants:

- Ministry of Social Services
- City of Regina
- Community Initiatives Fund (CIF)
- South Saskatchewan Community Foundation
- Regina Education and Action on Child Hunger (REACH)
- United Way Regina – Summer Literacy Grant
- Access Communications Children’s Fund
- Government of Canada – Community Services Recovery Fund

Organizations Providing Funds for Enrollment Fees:

- Ministry of Social Services – Regina and Moose Jaw
- Jordan’s Principle
- Regina Open Door Society
- Fraser Valley Aboriginal Children and Family Services Society
- SCEP CENTRE General Scholarship Fund
- **Drs. Elisabeth and Lewis Brandt Trust Fund:** an annual contribution for scholarships. The trust fund is administered by the South Saskatchewan Community Foundation.



Donations from Individuals and/or Organizations:

For the 2023/2024 year, SCEP received the following donations from individuals and organizations:

- Barb Krause-Snow
- Bev Tyminski
- Briana Alfonso
- Canada Life
- Capital Cares
- Carol Gardner
- Casinos Regina & Moose Jaw
- Daniel Jones
- DQ Grill & Chill – Elphinstone
- Eileen Pitzel Bazylewski
- Emily Adema
- Estate of Dr. Pat Hutchison
- Floors by Design Ltd.
- Frank Dornstauder
- Gerry Holland
- Hunny Kapoor
- Hydrants and Hearts
- Jennifer Schmidt
- Jennifer Kot
- Jim and Trina Fallows
- John Moore
- Joylyn Koochicum
- Judy Ries
- Kevin & Denise Coghill
- Knight Archer Insurance
- Kent Hollinger
- Knights of Columbus – Father Burns Council
- Last Mountain Distillery
- Lisa Brownstone
- Lora Vaughan
- Margaret Roth
- Matthew Exner
- MicroAge Regina
- Michel Klewchuk
- Molly Moss
- Pat Quaroni
- Royal Bank of Canada
- Sandy Wallace
- SaskEnergy
- SaskTel
- SGI Canada
- Shawn Forbes
- Slavko Hajduk
- St. George Orthodox Cathedral
- TD Bank – Retired Member Association
- Teena Tweed
- United Way of Regina
- Vic Huard

Other Anonymous donations were provided through Canada Helps and PayPal Giving Fund.

Special thanks to **Eagle Heart Centre – Kids Cart Care Driving Program** for providing safe and reliable transportation for some of our enrolled children.

A special thank you also to our partners at the **Cathedral Community Fridge** for providing weekly food hampers for several of our families as well as sharing our name with potential donors.



SCEP CENTRE SOCIETY (REGINA)

FINANCIAL STATEMENTS

JULY 31, 2024

◆

INDEPENDENT AUDITOR'S REPORT

To the Members of
SCEP Centre Society (Regina)

Qualified Opinion

I have audited the accompanying financial statements of SCEP Centre Society (Regina) (the Entity), which comprise the statement of financial position as at July 31, 2024 and the statements of revenues over expenses and net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In my opinion, except for the effects, if any, of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of SCEP Centre Society (Regina) as at July 31, 2024 and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many non-profit organizations, SCEP Centre Society (Regina) derives part of its revenue from membership fees, donations and other fundraising activities, the completeness and classification of which are not susceptible to satisfactory audit verification. Accordingly my verification of these transactions was limited to accounting for the amounts recorded in the records of the Association and I was not able to determine whether any adjustments might be necessary to the revenues, statement of operations, assets and net assets.

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Entity in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled our other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

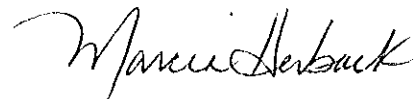
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and

appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Regina, Saskatchewan
November 19, 2024



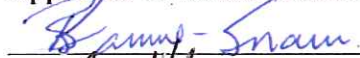
Marcia Herback
CPA, CA

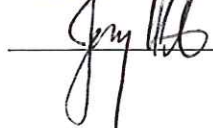
SCEP CENTRE SOCIETY (REGINA)
STATEMENT OF FINANCIAL POSITION
AS AT JULY 31, 2024
(with comparative figures for 2023)

ASSETS					
	Operating Fund	Capital Fund	Reserve Fund	2024	2023
Current assets					
Cash	\$ 182,384	-	63,310	\$ 245,694	\$ 186,075
Temporary investment	-	-	155,892	155,892	150,000
Accounts receivable	51,623	-	-	51,623	69,978
Accrued interest	-	-	3,767	3,767	2,796
Prepaid expenses	13,657	-	-	13,657	11,327
Due to/from funds	<u>12,969</u>	<u>-</u>	<u>(12,969)</u>	<u>-</u>	<u>-</u>
	260,633	-	210,000	470,633	420,176
Tangible capital assets (Note 3)					
	<u>-</u>	<u>573,650</u>	<u>-</u>	<u>573,650</u>	<u>574,890</u>
	<u>\$ 260,633</u>	<u>573,650</u>	<u>210,000</u>	<u>\$1,044,283</u>	<u>\$ 995,066</u>
LIABILITIES					
Current liabilities					
Accounts payable and accrued liabilities	\$ 8,112	-	-	\$ 8,112	\$ 12,329
Deferred revenue (Note 4)	70,309	-	-	70,309	122,169
Current portion of long-term debt (Note 6)	<u>-</u>	<u>12,470</u>	<u>-</u>	<u>12,470</u>	<u>7,024</u>
	<u>78,421</u>	<u>12,470</u>	<u>-</u>	<u>90,891</u>	<u>141,522</u>
Long-term liabilities					
Long-term debt (Note 6)	<u>-</u>	<u>308,661</u>	<u>-</u>	<u>308,661</u>	<u>398,767</u>
	<u>78,421</u>	<u>321,131</u>	<u>-</u>	<u>399,552</u>	<u>540,289</u>
NET ASSETS					
Equity in capital assets	-	252,519	-	252,519	169,099
Appropriated surplus (Note 5)	-	-	210,000	210,000	210,000
Unappropriated surplus	180,829	-	-	180,829	74,295
MSS Reserve fund	<u>1,383</u>	<u>-</u>	<u>-</u>	<u>1,383</u>	<u>1,383</u>
	<u>182,212</u>	<u>252,519</u>	<u>210,000</u>	<u>644,731</u>	<u>454,777</u>
	<u>\$ 260,633</u>	<u>573,650</u>	<u>210,000</u>	<u>\$1,044,283</u>	<u>\$ 995,066</u>

See accompanying notes

Approved on Behalf of the Board

 Director

 Director

SCEP CENTRE SOCIETY (REGINA)
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED JULY 31, 2024
(with comparative figures for 2023)

	Program	Summer Friends	Ministry of Social Services	2024	2023
Revenue					
Fees					
Ministry of Social Services	\$ -	10,000	115,843	\$ 125,843	\$ 109,897
Fraser Valley Services Society	18,770	1,000	-	19,770	6,320
Regina Open Door Society	17,378	1,000	-	18,378	14,159
RPSB School Support	-	-	-	-	1,342
Moose Jaw Family & Youth Services	1,173	-	-	1,173	4,812
Jordan's Principle	113,197	5,000	-	118,197	69,608
Chief Payepot School	2,346	-	-	2,346	-
Brandt scholarship	7,960	-	-	7,960	11,476
Ahtahkakoop Child & Family	-	-	-	-	3,754
SCEP Scholarship	9,384	-	-	9,384	-
	<u>170,208</u>	<u>17,000</u>	<u>115,843</u>	<u>303,051</u>	<u>221,368</u>
Grants (Schedule 1)	176,000	31,579	320,115	527,694	408,754
Allocations					
Donations	15,502	-	-	15,502	31,458
REACH - snack program	2,700	-	-	2,700	2,500
Fundraising	21,878	-	-	21,878	36,326
United Way of Regina	5,224	-	-	5,224	69,067
Investment income	7,882	-	-	7,882	4,860
Inheritance income	113,760	-	-	113,760	-
Other income	10,603	-	-	10,603	2,602
	<u>523,757</u>	<u>48,579</u>	<u>435,958</u>	<u>1,008,294</u>	<u>776,935</u>
Expenditures					
Accounting and legal	10,223	-	2,800	13,023	11,501
Amortization	19,137	-	-	19,137	14,693
Building operations	21,972	-	24,799	46,771	40,989
Community Services Recovery	31,790	-	-	31,790	-
Consulting fees	5,225	-	-	5,225	17,107
Food	3,884	503	165	4,552	3,556
Insurance	17,609	-	-	17,609	16,521
Miscellaneous	6,085	-	31	6,116	5,116
Other purchased services	489	-	-	489	650
Publicity and promotion	336	-	-	336	509
Recreation and education supplies	7,262	38	242	7,542	6,405
Rent and caretaking	6,667	355	639	7,661	8,279
Salaries and employee benefits	130,211	46,035	386,699	562,945	499,039
Salaries and benefits - City of Regina	21,000	-	-	21,000	21,000
Staff development	328	55	1,654	2,037	4,601
Office equipment rental	949	-	1,029	1,978	1,993
Office supplies and bank charges	2,779	-	69	2,848	4,255
Telephone	804	223	4,667	5,694	5,099
Transportation	21,681	1,184	33,193	56,058	43,121
Workers' compensation	5,529	-	-	5,529	4,664
	<u>313,960</u>	<u>48,393</u>	<u>455,987</u>	<u>818,340</u>	<u>709,098</u>
Excess (deficiency) of revenues over expenditures	\$ 209,797	186	(20,029)	\$ 189,954	\$ 67,837

See accompanying notes

SCEP CENTRE SOCIETY (REGINA)
 STATEMENT OF CHANGES IN NET ASSETS
 FOR THE YEAR ENDED JULY 31, 2024
 (with comparative figures for 2023)

Net Assets	Invested in Capital assets	Surplus		MSS Reserve	2024		2023	
		Appropriated	Unappropriated					
Balance, beginning of year	\$ 169,099	210,000	74,295	\$ 1,383	\$ 454,777	\$ 386,940		
Excess (deficiency) of revenues over expenditures	(19,137)	-	209,091	-	189,954	67,837		
Additions to capital assets	17,898	-	(17,898)	-	-	-		
Mortgage repayment	84,659	-	(84,659)	-	-	-		
Transfer to (from) Housing reserve	-	-	-	-	-	-		
Balance, end of year	\$ 252,519	210,000	180,829	\$ 1,383	\$ 644,731	\$ 454,777		

See accompanying notes

SCEP CENTRE SOCIETY (REGINA)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JULY 31, 2024
(with comparative figures for 2023)

	2024	2023
Operating activities		
Excess (deficiency) of revenues over expenditures	\$ 189,954	\$ 67,837
Items not involving an outlay (receipt) of cash		
Amortization	<u>19,137</u>	<u>14,693</u>
	209,091	82,530
Net change in non-cash operating working capital balances		
Temporary investment	(5,892)	(150,000)
Accounts receivable	18,355	11,663
Accrued interest	(971)	(2,796)
Prepaid expenses	(2,330)	5,249
Accounts payable and accrued liabilities	(4,217)	4,276
Deferred revenue	<u>(51,860)</u>	<u>33,560</u>
Cash provided by (used in) operating activities	<u>162,176</u>	<u>(15,518)</u>
Investing activities		
Additions to tangible capital assets	<u>(17,897)</u>	<u>(580,221)</u>
Cash used in investing activities	<u>(17,897)</u>	<u>(580,221)</u>
Financing activities		
Proceeds from long-term debt	-	410,044
Repayment of long-term debt	<u>(84,660)</u>	<u>(4,253)</u>
Cash provided by (used in) financing activities	<u>(84,660)</u>	<u>405,791</u>
Increase (decrease) in cash	59,619	(189,948)
Cash position, beginning of year	<u>186,075</u>	<u>376,023</u>
Cash position, end of year	<u>\$ 245,694</u>	<u>\$ 186,075</u>

See accompanying notes

SCEP CENTRE SOCIETY (REGINA)
NOTES TO THE FINANCIAL STATEMENTS
JULY 31, 2024

1. Status and nature of activities

SCEP Centre Society (Regina) is incorporated under the Non-Profit Corporations Act of Saskatchewan. SCEP Centre Society (Regina) is an intensive early intervention preschool program supporting the development of children with complex needs and offering guidance and support for their parents.

Under present legislation, no income taxes are payable on the reported income of such operations.

2. Summary of significant accounting policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies.

Cash and cash equivalents

The Organization's policy is to disclose bank balances under cash and cash equivalents, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn and term deposits with a maturity of three months or less from the date of acquisition.

Tangible capital assets

Tangible capital assets are recorded at cost. Amortization is provided on a diminishing balance method at 4% for building, 20% for equipment, 55% for computers, and 30% for vehicles.

Revenue recognition

SCEP Centre Society (Regina) follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount can be reasonably estimated and collection is reasonably assured. Interest is recognized as revenue when it is earned.

Fund accounting

Revenues and expenses related to program delivery and administrative activities are reported in the Operating Fund.

The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to SCEP Centre Society (Regina) capital assets.

The Reserve fund is restricted funds that have been set aside for specific purpose such as program continuance. The assets include cash and investments that have been accumulated from fund-raising, donations and investment income. These assets are accounted for separately and the use of the assets is subject to restrictions set out in the Organization's reserve policy.

The Housing reserve fund is internally restricted funds that have been set aside for the maintenance of a building.

The MSS reserve fund is restricted funds that have been set aside for a specific purpose as approved by the Ministry.

Financial instruments

The SCEP Centre Society (Regina) initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets subsequently measured at amortized cost include cash and accounts receivable. Financial liabilities subsequently measured at amortized cost include accounts payable and accrued liabilities.

SCEP CENTRE SOCIETY (REGINA)
NOTES TO THE FINANCIAL STATEMENTS
JULY 31, 2024

2. Summary of significant accounting policies cont'd

Management estimates

The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures during the reporting period. These estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant.

3. Tangible capital assets

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2024 Net Book Value</u>	<u>2023 Net Book Value</u>
Land	\$ 150,000	\$ -	\$ 150,000	\$ 150,000
Building	441,191	28,254	412,937	418,826
Computer	27,312	25,714	1,598	1,420
Equipment	27,135	19,598	7,537	2,389
Vehicle	22,546	20,968	1,578	2,255
	<u>\$ 668,184</u>	<u>\$ 94,534</u>	<u>\$ 573,650</u>	<u>\$ 574,890</u>

4. Deferred revenue

Funding received that has been externally restricted to specific projects has been deferred and will be recognized as revenue in the year the related project or event occurs.

	<u>2024</u>	<u>2023</u>
Affinity Credit Union	\$ 5,000	\$ 5,000
Avana Developments Inc.	1,000	-
Brighter Futures	9,880	19,264
Canada Life	3,000	-
Capital Cares	2,500	2,000
City of Regina	8,400	8,400
Community Initiatives Fund	24,000	24,000
Floors By Design	2,500	2,500
Fundraising	1,788	-
Insurance Brokers	-	2,500
Knight Archer Insurance	1,000	-
REACH	-	1,800
SGI	-	2,500
Sask Energy	142	-
Sask Indian Gaming Authority	2,500	-
Sask Liquor and Gaming	1,100	500
SaskTel	-	1,000
SIIT INECE	3,000	-
TD Bank	854	-
Fallows	2,526	2,526
United Way	1,119	50,179
	<u>\$ 70,309</u>	<u>\$ 122,169</u>

5. Appropriated surplus

The Board of Directors of the SCEP Centre Society (Regina) internally restricts resources as illustrated in the statement of changes in net assets. The appropriated surplus is comprised of the following amounts:

	<u>2024</u>	<u>2023</u>
Appropriated for future operating expenses	\$ 175,000	\$ 175,000
Appropriated for designated scholarships	35,000	35,000
Total appropriated surplus	<u>\$ 210,000</u>	<u>\$ 210,000</u>

SCEP CENTRE SOCIETY (REGINA)
NOTES TO THE FINANCIAL STATEMENTS
JULY 31, 2024

6. Long-term debt

Long-term debt consists of the following:

	2024	2023
Loan, payable in bi-weekly blended principal and interest payments of \$1,272.46 at a fixed interest rate of 6.54%, secured by land and building. Maturity December 1, 2027	\$ 321,130	\$ 405,791
Less maturing within one year	12,470	7,024
	\$ 308,660	\$ 398,767

Installments of long-term debt payable each year for the next five years are estimated as follows:

2025	12,470
2026	13,311
2027	14,210
2028	15,169
2029	16,193

7. Financial instruments

SCEP Centre Society (Regina) is exposed to various risks through its financial instruments. The following analysis provides a measure of the SCEP Centre Society (Regina)'s exposure and concentrations at July 31, 2024:

Credit risk

Credit risk arises from the potential that a party may default on their financial obligations, or if there is a concentration of financial obligations which have similar economic characteristics that could be similarly affected by changes in economic conditions, such that the Organization could incur a financial loss. The Organization is exposed to credit risk with respect to cash and accounts receivable and manages its credit risk by placing cash with major financial institutions. Credit risk for accounts receivable is managed by the credit quality and diverse debtor base and creating an allowance for bad debts where applicable.

Liquidity risk

Liquidity risk is the risk that the Organization may not be able to meet a demand for cash or fund its obligations as they come due or not being able to liquidate assets in a timely manner at a reasonable price. The Organization is exposed to liquidity risk with respect to its accounts payable, accrued liabilities and long-term debt. It manages its liquidity risk by holding assets that can be readily converted into cash.

Interest rate risk

Interest rate risk is a type of market risk that refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate due to changes in market interest rates. The Organization is exposed to interest rate risk with respect to its cash and its effect on interest income. Fluctuations in interest rates do not have a significant effect on cash due to the fact that interest income is not a major percentage of total revenue.

8. Economic dependence

SCEP Centre Society (Regina) receives significant revenue in grants from Saskatchewan Ministry of Social Services. As a result, the Organization is dependent upon continuance of these grants to maintain operations at their current level.

9. Comparative figures

Certain comparative figures have been reclassified to conform with the current year's financial statement presentation.

SCEP CENTRE SOCIETY (REGINA)
SCHEDULES TO FINANCIAL STATEMENTS
SCHEDULE 1 - GRANT INCOME
FOR THE YEAR ENDED JULY 31, 2024
(with comparative figures for 2023)

	Program	Summer Friends	Ministry of Social Services	2024	2023
Grants					
Access Communications	\$ 75,000	-	-	\$ 75,000	\$ 5,000
Community Initiatives Fund	30,000	5,800	-	35,800	24,800
Insurance brokers	-	-	-	-	4,940
Derrill McLeod	-	-	-	-	7,500
SSCF - Vital	-	-	-	-	5,000
City of Regina	21,000	-	-	21,000	21,000
L&E Johnson Foundation	-	5,000	-	5,000	5,000
Ministry of Social Services (MSS)	-	-	297,571	297,571	288,901
MSS - Transportation	-	-	22,544	22,544	21,888
Canada Life	-	2,000	-	2,000	-
Human Resources Development Canada	-	1,049	-	1,049	10,805
Community Recovery Fund	50,000	-	-	50,000	-
Sask Lotteries	-	17,730	-	17,730	13,920
Total Grants	<u>\$ 176,000</u>	<u>31,579</u>	<u>320,115</u>	<u>\$ 527,694</u>	<u>\$ 408,754</u>

SCEP CENTRE SOCIETY (REGINA)
SCHEDULES TO FINANCIAL STATEMENTS
INTENSIVE DIRECT SERVICES (In Home Support - Coming Together) IDS107
FOR THE YEAR ENDED JULY 31, 2024
(with comparative figures for 2023)

	2024	2023
	Schedule 2	
Revenue		
Funding	\$ 77,640	\$ 75,368
Expenditures		
Salary		
Program staff	55,427	53,554
Benefits	9,953	9,625
	<u>65,380</u>	<u>63,179</u>
Non-salary		
Office supplies	67	167
Food	165	152
Telephone	957	1,519
Staff development	455	455
Cleaning and maintenance	639	636
Equipment rental	-	414
Consulting fees	-	1,050
Accounting and legal	1,100	1,100
Recreation and education	242	140
Building operations	3,543	1,196
Other expenses	31	13
Transportation	5,423	5,574
	<u>12,622</u>	<u>12,416</u>
	<u>78,002</u>	<u>75,595</u>
Excess (deficiency) of revenues over expenditures	\$ (362)	\$ (227)

**SCEP CENTRE SOCIETY (REGINA)
SCHEDULES TO FINANCIAL STATEMENTS
INTENSIVE DIRECT SERVICES IDS04
FOR THE YEAR ENDED JULY 31, 2024
(with comparative figures for 2023)**

	2024	2023
		Schedule 3
Revenue		
Funding	\$ 358,318	\$ 338,318
Expenditures		
Salary		
Administration	77,718	63,828
Program staff	50,369	50,282
Benefits	25,349	19,544
	<u>153,436</u>	<u>133,654</u>
Non-salary		
Purchased services	167,883	156,330
Accounting and legal	1,700	1,633
Recruitment/Education	1,199	2,949
Building operations	21,256	11,850
Rent and caretaking	-	2,793
Telephone and copier rental	4,739	3,345
Transportation	27,773	28,031
	<u>224,550</u>	<u>206,931</u>
	<u>377,986</u>	<u>340,585</u>
Excess (deficiency) of revenues over expenditures	\$ (19,668)	\$ (2,267)

SCEP CENTRE - Early Intervention and Training Services
is a service provided by SCEP CENTRE Society (Regina).
The Society is a private, non-profit organization of Regina citizens.

1636 5th Avenue North
Regina, SK S4R 0R5
Phone: (306) 543-6944
Fax: (306) 545-0199
Email: scepcentre@sasktel.net
Website: www.scepcentre.com